ON THE LETTERHEAD

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING OF THE BOARD OF DIRECTORS OF [NAME OF COMPANY], HELD ON [DAY DATE TIME] AT [PLACE]

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1. **APPOINTMENT OF MR./MRS./MS. [NAME OF DIRECTOR] (DIN -) AS AN ADDITIONAL DIRECTOR OF THE COMPANY**

   "RESOLVED THAT in pursuance to section 161 of the Companies Act, 2013, consent of Board of Directors be and is hereby accorded for the appointment of **[NAME OF DIRECTOR] (DIN -)** as an additional Director of the Company with immediate effect who will hold the office until the conclusion of the Ensuing Annual General Meeting.**"**

   "RESOLVED FURTHER THAT any of the Director be and is hereby severally authorized to do all acts, deeds, matters and things as deem necessary, proper or desirable and to sign and execute all necessary documents, applications and returns for the purpose of giving effect to the aforesaid resolution along with filing of necessary E-form as return of appointment with the Registrar of Companies, Mumbai Maharashtra."

\\CERTIFIED TRUE COPY

For [NAME OF COMPANY]

NAME OF AUTHORISED SIGNATORY
DESIGNATION
DIN/EE ID/ MEMBERSHIP NO.

Place :
Date :